



# Saint Wenceslaus Catholic School

## Volunteer Commitment Form

Return to School by September 1

**School Requirements** (See Parent Handbook on school website for policy details):

Volunteers are the heart and soul of all events and activities that create a family atmosphere, build community relationships, and provide an active place where people like to belong. We work together and count on your help. Many volunteers exceed their required time.

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

The following are the 3 required events: Fish Dinner, Auction, and Golf Tournament (Optional - Ice Fishing contest event)

### **Family Fish Fry Dinner - 3/9/18**

\_\_\_\_\_ Help with the planning, solicitation of corporate dinner tickets, promotion of the event weeks in advance.

The following shifts will run from 3-4 hours each:

\_\_\_\_\_ Set up/cook the afternoon or evening before the event - 3/8/17

\_\_\_\_\_ Set up/cook the morning of the event. 3/9

\_\_\_\_\_ Serve/deliver/cook noon meal 3/9

\_\_\_\_\_ Set up/cook the afternoon of the event 3/9

\_\_\_\_\_ Serve/cook/clean during the evening meal 3/9

\_\_\_\_\_ Clean up crew to end the event 3/9

\_\_\_\_\_ Place me at any time when volunteers are needed most.

### **Golf Tournament - 6/8/18**

\_\_\_\_\_ Help with the planning, solicitation of prizes, promotions weeks in advance

\_\_\_\_\_ Work one shift on the day of the event at the golf course .

\_\_\_\_\_ 9:00 - 12:00 check in/golfer registration

\_\_\_\_\_ 12:00- 2:30 (work at a hole on the course)

\_\_\_\_\_ 2:30-5:00/5:30 (work at a hole on the course)

### **Ice Fishing Contest - 1/27/18**

\_\_\_\_\_ Help in advance on the planning committee: solicit prizes, promote the event, make preparations for the day, etc.

\_\_\_\_\_ Help on the day of the event: drill holes, set up the stands, work a booth, clean up and put away.

### **Starry Night Auction - 4/14/18**

\_\_\_\_\_ Help on the planning committee with various aspects of setting up and preparations for the event.

#### Jobs ahead of time - several different committees

\_\_\_\_\_ Work on creating, building, or painting decorations weeks in advance.

\_\_\_\_\_ Help put together baskets with donated items making them ready for the bidding tables.- 2 weeks in advance (Late February) - Usually done in several evenings)

\_\_\_\_\_ Help create display boards for gifts and certificates  
\_\_\_\_\_ some done in advance

\_\_\_\_\_ work with a team on Wed., 3/29 or Thurs. 3/30

Decorations and set up - Many workers are needed to transform the Parish Activity Center into a different country based on the theme.

\_\_\_\_\_ Thursday afternoon, 04/12 12:30 -5:00/ 6:00 PM

\_\_\_\_\_ Thursday evening 04/12 6:00 - 10:00/11:00 PM

\_\_\_\_\_ Friday morning 04/13 8:00AM - 12:00 Noon

\_\_\_\_\_ Friday afternoon 04/13 Noon - 5:00/6:00

\_\_\_\_\_ Friday evening 04/13 6:00PM - 10:00 PM

\_\_\_\_\_ Open to any time

#### Work the night of the event 4/14 5:00 - 10:00 PM

For those who want to participate in the excitement but will not be guests - 20 -25 workers needed.

\_\_\_\_\_ Serving food and drink, games, registration,tickets, etc.

\_\_\_\_\_ Work in the "Back room" tallying bids, checking people out, assisting with details, inputting data.

#### Clean up crew - many workers needed

Sunday, April 15th - 8:00AM - to approx.11:30 AM

\_\_\_\_\_ Help clean, disassemble, put tables/chairs and decorations away, wash tables and floors.